



*“At a Time  
Such as This ...”*

*Caring is important*

*LOCALLY OWNED BY: Matthew & Joanne Sadlier*

# WINZ Funeral Grants

## Work & Income New Zealand (WINZ)

A lump sum funeral grant is available from WINZ, to assist with paying a funeral account. The maximum amount payable is **\$1,925.34**

A close relative of the deceased needs to apply for this grant, which is asset tested.

### When applying for a funeral grant you need :

1. The WINZ Funeral Grant application form which can be obtained from WINZ or from the funeral director.
2. The deceased's Benefit or Superannuation number; bank books; and Community Services Card.
3. The death certificate supplied by the Register of Births, Deaths & Marriages, which we apply for on your behalf (on the day of the funeral).
4. A copy of the funeral account.
5. Your Benefit or Superannuation number, bank account number and tax number.
6. The applicant needs to take identification along, i.e. Birth Certificate, Marriage Certificate, Drivers License or Passport.

Please let us know if we can assist you in any way.

**NB:** *Only one Funeral Grant will be payable to the Estate. It is not possible to receive assistance from both WINZ and Veteran's Affairs*

# Returned Services Personnel

Funeral expenses are not paid by Veterans Affairs or the RSA.

RSA Burial Plots are free, however the other cemetery charges such as the Plot Maintenance and Digging Fees have to be met by the Estate, as are Cremation Fees.

Standard memorial plaques are subsidised by Veterans Affairs. The order forms are available at our office.

For further advice regarding lump sum payments on death, war funeral grants and surviving spouse pensions please contact the Office of Veterans Affairs.

Any documents which can verify the accuracy of any or all service details may be required to be sighted.

### Office of Veterans Affairs :

New Zealand Returned Forces  
PO Box 5146  
WELLINGTON 6145  
0800 483 8372

### Hamilton Welfare Office

The Combined Service Club,  
Rostrevor Street,  
HAMILTON 3204  
07 8394928



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# The Funeral Service

The funeral service provides family and friends the opportunity to celebrate the life of a loved one, to show their love and display respect in a meaningful way. For some cultures and religions, the funeral service is a rite of passage. For others, a simple and dignified service may be preferred.

Should you require our services, we are available 24 hours a day, seven days a week. When a death occurs at home, your funeral director can be called immediately. In the event of a death in a hospital or at a residential care facility, the staff will notify the family who will in turn notify the funeral director.

Contacting your funeral director at the soonest opportunity ensures correct procedures are followed, providing comfort and assistance to the family. A funeral director will meet with the family to discuss the funeral arrangements, either at your home or at one of our funeral homes.

## Pre-Paid Funeral Plan

Seddon Park Funeral Home administers the Cornerstone Pre-Paid Funeral Trust. Trustees are Matthew Sadlier (Seddon Park), Keith Osborne (Osborne's Funeral Home) and Directors of Norris Ward McKinnon Trust Management Limited. Cornerstone holds in trust monies which have been set aside to offset the cost of a funeral in the future. A copy of the Trust Deed is available on request.

### Advantages of pre-paying with Cornerstone

- Pre-paying can reduce cash asset balances when anticipating Rest Home care.
- It anchors the price at today's values.
- It gives peace of mind.
- It relieves family members of possible financial concerns and ensures your family is aware of your wishes for the funeral service.

### The Cornerstone Pre-Paid Funeral Plan

- This is not an insurance policy. It is the prepaid purchase of a funeral at today's prices, which is not inflated by insurance commissions.
- The professional services fee and casket price remain inflation proofed.
- Disbursements e.g. flowers, catering, newspaper notices, etc. cannot be inflation proofed. These are charged at the current rate at the time of the funeral.

## Pre-Arranged Funeral Plans

Rather than pre-paying for a funeral, you may wish to meet with a Funeral Director and just record your personal details and funeral wishes. This is a responsible way to provide peace of mind for both you and your family. The family is saved the stress of presuming your final wishes and can be comforted in the knowledge they are following your special requests.

A pre-arranged funeral plan is obligation free and no fees are charged for the consultation. However, you should be aware that a pre-arranged plan does not guarantee prices in the future as does a pre-paid plan. Organising a pre-arranged funeral plan is as simple as filling in the details on the following pages or meeting with a Funeral Director in our office or your home. Our staff are always available to discuss your personal needs.



# What To Do when Someone Dies

## Who Should Be Contacted?

If someone passes away at home or in any other place, the first person who should be contacted is generally a doctor who will either sign a death certificate or make other arrangements in the event that the cause of death is not clear. The next people to contact are immediate family, a funeral director of your choice, a support person, i.e. clergy, family and close friend.

## What Services Will The Funeral Director Provide?

The Funeral Director will assist in making all the funeral arrangements. After meeting with your family, they will liaise with a wide range of people and organisations including clergy or celebrant, church, cemetery, crematorium, hospital, doctor, coronial services, newspapers, florist, charity groups (for donations in lieu of flowers), Veterans Affairs, and Internal Affairs for death registration.

The funeral director will explain all options to ensure your family is aware of what can be done to make a funeral special and personal. You may wish to audio or DVD record the service, arrange a viewing, have a pictorial tribute using Powerpoint or DVD, Web Streaming (for persons who cannot attend the funeral and would like to watch the service on the internet), and place Press Notices. The options are endless and the creativity rests with those who are arranging the funeral. However the family need to be aware of certain criteria that organizations such as churches, RSA and public venues may require.

As well as the above, our funeral directors are trained professionals who can assist with every aspect of the funeral arrangements. Feel free to contact them should you require ongoing advice and care as you deal with your grief.

## Who Else Needs To Be Informed?

There are a number of people and organisations that will need to be notified about a death. This checklist provides a helpful guide to assist your family.

# Checklist

<input type="checkbox"/>	Family	<input type="checkbox"/>	Dentist
<input type="checkbox"/>	Doctor	<input type="checkbox"/>	Solicitor
<input type="checkbox"/>	Funeral Director	<input type="checkbox"/>	Taxation Office
<input type="checkbox"/>	Headstone	<input type="checkbox"/>	Telephone Companies
<input type="checkbox"/>	Executor of Will	<input type="checkbox"/>	Public Trustee
<input type="checkbox"/>	Banks and other Financial Institutions	<input type="checkbox"/>	Health Insurance Company
<input type="checkbox"/>	Accountant	<input type="checkbox"/>	Electoral Roll
<input type="checkbox"/>	Landlord	<input type="checkbox"/>	Local Authorities (rates)
<input type="checkbox"/>	Homecare Nursing	<input type="checkbox"/>	Clubs and Organisations
<input type="checkbox"/>	Meals on Wheels Insurers	<input type="checkbox"/>	Public Services such as Libraries
<input type="checkbox"/>	Hire Purchase Companies	<input type="checkbox"/>	Post Office (mail)
<input type="checkbox"/>	Church	<input type="checkbox"/>	Sky TV and Internet Providers
<input type="checkbox"/>	Superannuation Funds & Life Insurance	<input type="checkbox"/>	Pharmacy
<input type="checkbox"/>	Employers / Employees	<input type="checkbox"/>	Passport cancellation

# My Funeral Wishes

Funeral Venue \_\_\_\_\_

Catering Venue \_\_\_\_\_

Burial or Cremation \_\_\_\_\_

Existing Grave Details (if applicable) \_\_\_\_\_

Memorialisation Request (your local funeral director can assist you with these choices)

Headstone    Bronze Plaque    Granite Plaque    Permanite Plaque    Book of Memories

Other \_\_\_\_\_

Celebrant/Clergy \_\_\_\_\_

Casket Selection \_\_\_\_\_

Special Music \_\_\_\_\_

Favourite Flowers \_\_\_\_\_

Special Readings \_\_\_\_\_

RSA Involvement \_\_\_\_\_

Groups that should be contacted \_\_\_\_\_

DVD Recording of Service                       Yes                       No

DVD Pictorial Presentation                       Yes                       No

Catering     Yes                       No

Newspaper Notices

Waikato Times                       New Zealand Herald                       Piako Post

Bay of Plenty Times                       Dominion Post                       Christchurch Press

Other Newspapers

Notes \_\_\_\_\_

# Personal Profile Record

(Required for Death Registration)

Family Name \_\_\_\_\_

Maiden Name (if applicable) \_\_\_\_\_

Given Names \_\_\_\_\_

Male  Female

Place of Birth \_\_\_\_\_

Date of Birth \_\_\_\_\_

Religion (if applicable) \_\_\_\_\_

Date you arrived in New Zealand (if applicable) \_\_\_\_\_

Usual Address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Usual Doctor's Name \_\_\_\_\_

Phone \_\_\_\_\_

Occupation in working life \_\_\_\_\_

Superannuation No. \_\_\_\_\_

Are you of Maori Descent?  Yes  No

Iwi \_\_\_\_\_

## Parents Details

Father's Full Name \_\_\_\_\_

Father's Occupation \_\_\_\_\_

Mother's Full Name \_\_\_\_\_

Mother's Maiden Name \_\_\_\_\_

Mother's Occupation \_\_\_\_\_

# Marriage Details

Marital Status (Please tick appropriate Box)

- Married                       Divorced  
 Defacto                       Never Married  
 Separated                       Widow/Widower  
 Civil Union

# Most Recent Marriage/Relationship

Place of Marriage/Civil Union \_\_\_\_\_

Date of Marriage/Civil Union \_\_\_\_\_

Name of Spouse/Partner \_\_\_\_\_

Date of Birth of Spouse/Partner \_\_\_\_\_ Maiden Name \_\_\_\_\_

# Previous Marriage/s / Relationship/s

Place of Marriage/CU \_\_\_\_\_

Date of Marriage/CU \_\_\_\_\_

Name of Spouse/Partner \_\_\_\_\_

DOB of Spouse/Partner \_\_\_\_\_

Maiden Name \_\_\_\_\_

# Children

Name	Date of Birth	Male / Female
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

# Next of Kin

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_



# Alternate Next of Kin

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

# Location of Will

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# My Solicitor

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

# My Executor

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

# Special Notes

Use this area to add any extra information you feel may be useful such as additional personal details (academic, sporting or community achievements or awards, for instance), other persons who should be informed, or log-in details of on-line accounts that may need to be closed such as email or social networking web sites.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Once completed, these forms can be filed with your personal papers or held securely at our office.*





